

Oldwood & Battle Surgeries Patient Participation Group

MINUTES

Date: Monday 10th December 2018

Attendees: Geoff Thomas (Chair), Steve MacDonald, Alison Sarson, Martine Blaser-Smith, Elodie Lanworn, Tanja Conway-Grim, David Daniels, John Schultz, Keith McPherson

Apologies: Annie Rodgers, Sam Moon, Sue Peters, Bruce Bassam

1. Welcome and introductions

Introductions were made and a warm welcome given.

2. Matters arising & minutes of the last meeting

Dr Mucci Talk – Geoff confirmed that this is on Wednesday 17th April at 6.30pm at Sedlescombe Village Hall. Agreed to promote via the website, Facebook, Twitter, Villager and at Age Concern lunch club. Libby suggested a letter could be sent to a set age group inviting to them to attend and promoting the PPG and Age Concern who are facilitating the event. All agreed. Postage to be funded from PPG pot. ACTION: Geoff to ask Keith at Sedlescombe PPG for final content for posters and publicity.

Cancer Feedback – Geoff took the question about cancer raised at a previous meeting to the Hastings & Rother PPG. He is still awaiting a response and will chase.

3. Action Plan & Growing the PPG

Steve has written to all Councils in our area and is receiving invites to attend their meetings to share what we do as a PPG. We have an invite from Brightling so far. Steve asked for volunteers to attend the meetings with him. ACTION: Steve to write to Crowhurst.

Update: since the meeting, the dates and volunteers so far are:

- Brightling PC – Monday 11th March – volunteer needed please
- Salehurst and Robertsbridge PC – Monday 4th March – Martine & John
- Battle Town Council – Tuesday 19th February – Martine

4. AGM Planning

AGM is booked for Monday 11th February (*date changed – see update below*). Agreed to invite South East Coast Community Responders to do a defibrillation demonstration to attract more patients to attend. ACTION: Libby to find a venue; Steve to contact South East Coast Community Responders; Steve to prepare a poster and sign up sheet.

Agreed for the agenda to be as follows:

- Chairman's welcome
- Defibrillator demonstration
- Chairman's annual update/report including finance
- Election of Officers: Chair, Vice Chair, Treasurer, Secretary
- Questions & ideas
- Close

Agreed to have pre-nominations in advance and nominations on the night. Geoff has decided to step down as Chair after 8 years. He will continue to be a member. Steve was nominated as Chair. Votes will be by a show of hands on the night. GPs and Libby do not get a vote.

*Update: venues all booked so date changed to **Tuesday 12th February at 7pm at Robertsbridge Village Hall**. South East Community Responders have been booked and the event advertised through posters, Facebook, Twitter and the surgery website.*

ACTIONS: Geoff to write the annual report; Libby to prepare a financial summary; Libby to invite staff at the surgery; Martine & Libby to invite Darvell; Libby to invite a GP; Libby to bring refreshments on the night; Martine offered to help with refreshments.

5. Feedback from Hastings & Rother PPG and Rural Rother PPG

No updates. Geoff couldn't attend the Hastings & Rother PPG and the Rural Rother PPG was cancelled.

6. Cutbacks on meals on wheels

John shared the recent news that East Sussex County Council has cut back funding for Meals on Wheels which will impact on patients and those attending the Age Concern lunch club who will be forced to increase their prices. He has sent a letter to Battle Observer and the Council. ACTION: Geoff to send a letter on behalf of the PPG (John to send him the information to include).

7. Practice Update

Extended Access – Libby shared that the surgery is opening until 8pm on Tuesdays (Oldwood), Wednesdays (Battle Health Centre) and Thursdays (Oldwood) under government directive for GPs to open late and at the weekends. Patients will be able to attend other surgeries in Rural Rother if they require an appointment on a Monday evening; or in Hastings for Friday evenings and over the weekend.

Parking – Libby has freed up more parking spaces in Battle through introducing parking permits and discouraging commuters. It is proving more difficult in Robertsbridge. The surgery is awaiting the impact of the parking enforcement officers in the hope that the spaces at the end of the driveway

will be available for patients to park. The Village Hall has agreed that staff can park in their car park if this doesn't work. There will be plenty of spaces in the new Health Centre once built.

8. Issues raised by patients

Libby reported back on the issues raised at the last meeting with prescriptions. The dispensary are now adding a note if a medication is not available. John & Geoff have given recent examples of errors. ACTION: Libby to look into these. David Daniels provided positive feedback about his prescriptions. All agreed overall service is good.

9. Date of next meetings

Agreed to change the date of the meeting to the 3rd Monday each month to avoid clashes with other commitments.

Dates for the year are:

- Tuesday 12th February – AGM at Robertsbridge Village Hall 7pm
- Monday 18th March – Battle Health Centre 7pm
- Monday 15th April – Oldwood Surgery 7pm
- Monday 20th May – Battle Health Centre 7pm
- Monday 17th June – Oldwood Surgery 7pm
- Monday 15th July – Battle Health Centre 7pm
- Monday 19th August – Oldwood Surgery 7pm
- Monday 16th September – Battle Health Centre 7pm
- Monday 21st October – Oldwood Surgery 7pm
- Monday 18th November – Battle Health Centre 7pm
- Monday 16th December – Oldwood Surgery 7pm

10.AOB

Building – David Daniels asked for an update on the building. Libby confirmed that planning permission has been granted and as soon as the lease has been agreed, builders will be appointed and work will begin. Completion is expected in approx. 2 years. ACTION: Libby to circulate the plans.

PPG contact details – all at the meeting agreed they are happy to share their contact details. ACTION: Libby to send an email for people to respond confirming their consent so we have a record on file and create a PPG contact list.